

Miracle Association Privacy Policy

4th ed - 18th May 18

1. About this Policy

- 1.1 This policy explains when and why we collect personal information about our members, how we use it and how we keep it secure and your rights in relation to it.
- 1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.
- 1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website (www.miracledinghy.org) regularly for any amendments (but amendments will not be made retrospectively).
- 1.4 We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.

2. Who are we?

- 2.1. We are the Miracle Association (“The Miracle Association”, “we” or “us”, “the Association”) and are committed to promoting and protecting safe successful and rewarding Miracle Dinghy sailing. We can be contacted via our website (www.miracledinghy.org).

3. What information we collect and why. Type of information

	Purpose(s)	Legal basis of processing
Membership		
Member's name, postal address, telephone number(s), e-mail address(es).	Managing the Member's membership of the Association.	Performing the Association's contract with the Member. For the purposes of our legitimate interests in operating the Association.
Date of birth / age related information on membership form where appropriate.	Managing membership categories which are age related.	Performing the Association's contract with the Member.
Bank account details of the member or other person making payment to the Association (online, cheque and cash)	Managing the Member's and their dependents' membership of the Association, the provision of services and events.	Performing the Association's contract with the Member.

National Championships		
<p>Helm's:</p> <ul style="list-style-type: none"> • Name • Gender • Postal address • Email address • Phone number(s) • Sailing club or RYA number • Sail number • Boat's name <p>Crew's name(s) and gender</p> <p>Age related information to allow the awarding of age related trophies</p> <p>For competitors under 18 years of age:</p> <ul style="list-style-type: none"> • Name of competitor • Date of birth • Sail number <p>For parent/guardian of competitors under 18 years of age:</p> <ul style="list-style-type: none"> • Name • Postal address • Phone number(s) <p>For entrants for "Other races":</p> <ul style="list-style-type: none"> • Helm's name • Sail number 	<p>Managing the Member's and their crew's participation in the Miracle National Championships</p> <p>Provision of adequate facilities for members.</p> <p>Managing race entries and race results.</p> <p>Sharing race results with other members and with interested parties</p>	<p>Performing the Association's contract with the Member.</p> <p>For the purposes of our legitimate interests in making sure that we can provide sufficient and suitable facilities (including changing rooms and toilets) .</p> <p>For the purposes of our legitimate interests in running the National Championships.</p>
<p>Photos and videos of members and their boats.</p>	<p>To use in the Association's magazine, on the Association's website and in social media and the press.</p>	<p>Consent.</p> <p>We will seek the Member's consent as appropriate and the Member may withdraw their consent at any time by contacting us by e-mail or letter.</p>

4. How we protect your personal data

- 4.1 We will not transfer your personal data outside the EU without your consent.
- 4.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.
- 4.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.
- 4.4 For any payments which we take from you online we will use a recognized online secure payment system.
- 4.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

5. Who else has access to the information you provide us?

- 5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold), except where required to do so by law or as set out in the table above or paragraph 5.2 below.
- 5.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g. running the national championships, to print newsletters, send you mailings, etc). However, we disclose only the personal data that is necessary for the third party to deliver the service.

6. How long do we keep your information?

- 6.1 We will hold your personal data on our systems for as long as you are a member of the Association and for as long afterwards as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations e.g. compliance with tax requirements and exemptions, and the establishment, exercise or defence of legal claims.
- 6.2 We securely destroy all information once we have used it and no longer need it.

7. Your rights

- 7.1 You have rights under the GDPR:
 - (a) to access your personal data
 - (b) to be provided with information about how your personal data is processed

- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

7.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/> 0303 123 1113.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

7.3 For more details, please address any questions, comments and requests regarding our data processing practices to our Data Protection Lead, the Secretary of the Miracle Association, email: secretary@miracledinghy.org.

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